

Marvelous Margins with a Macro  
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*Note: The macro discussed below has been converted from WP 5.1 for use in WP 6.x.*

The included MARGINS.WPM macro gives you more control over setting margins.

#### Using the Macro

To use the macro, move your cursor to where you want the new margins to take effect, such as the beginning of a page or paragraph. Press Macro (Alt-F10), type "margins" and press (Enter). A menu displays (see below). Press an option to indicate which margins you want to change.

**Margins: 1 Lft; 2 Rt; 3 Lft & Rt; 4 Top; 5 Btm; 6 Top & Btm; 7 All Four:**

You can change just the left, right, top or bottom margin individually, change the left and right margins to the same setting, change the top and bottom margins so they're the same or change all the margins so they're all the same. Once you've made your choice, the prompt "Enter measurement for margin(s):" displays. Type the value you want, such as 1.5", and press (Enter). The macro sets your new margins for you. If you chose 1 Lft, the macro sets the left margin to your new measurement. If you chose 3 Lft & Rt, the macro sets both the left and right margin to the measurement you typed. If you chose 7 All Four, the macro sets all four of your margins to your measurement. And so on.